## HOW-TO GUIDE: SCHOOL REBATE PROGRAM

For School Fundraising Organizer

















## **PROGRAM DETAILS**

- Season tickets for the 8-week program are \$8 each.
- Tickets are limited at each theatre location and will be issued on a first-come, first-served basis.
- Showtimes start Monday, June 3 and end Friday, July 26.
- Movies begin at 9:45AM each weekday at participating locations.
- Adults must be accompanied by children.
- Movies are subject to change without notice.
- The School Rebate Program is available exclusively for accredited schools and 501c3 organizations.

# 25% Instant Rebate!

Orders of 50 tickets or more

## STEP 1 MARK YOUR CALENDAR

- Tuesday, February 27: Harkins begins accepting pre-sale Summer Movie Fun orders.
- Wednesday, April 10, 4:00PM: Deadline for accepting pre-sale orders.

## **STEP 2 UTILIZE THE STUDENT FORM & TALLY SHEET**

- Fill out the section at the top of the Student Form (page 2) and make copies to distribute to your students.
- Once returned record all Student Forms on the Tally Sheet (page 3).

#### STEP 3 SUBMIT COMPLETED SCHOOL ORDER FORM

- Use the Tally Sheet to complete the School Order Form (page 4) and submit to SMF@Harkins.com.
- An email confirming receipt of order form will be sent within one business day.
- A member of the Harkins Summer Movie Fun team will contact you if your first choice ticket selections are not available.
- An additional email will be sent within 3 business days confirming your final ticket reservations.
- Payment is due within 5 business days of the ticket confirmation email. We reserve the right to release tickets if
  payment is not received within this timeframe.
- All paid ticket orders will be shipped directly to the address provided on the School Order Form (page 4) via FedEx with FREE Ground Shipping. Orders will be fulfilled and shipped by April 19.

#### **STEP 4 DISTRIBUTE TICKETS**

 After receiving your season tickets, verify the tickets received against your receipt. Sort and distribute the tickets to students. 8 MOVIES \* FOR KIDS

## 2024 STUDENT FORM

School Fundraising Organizer:	Phone / Email:	Return to Organizer by:

















- Showtimes start Monday, June 3 and end Friday, July 26.
- · Adults must be accompanied by children.
- Movies begin at 9:45am each weekday at participating locations.
- Movies are subject to change without notice.

## **STEP 1 CONTACT INFORMATION**

Student Name:	Contact Name:	Contact Info:	Student's Teacher & Grade:

## **STEP 2 SELECT YOUR THEATRE**

Due to limited availability, your theatre of choice may not be available. Please select 2 different theatres. Mark a (1) next to your 1st choice theatre and mark a (2) next to your 2nd choice theatre.

Mark a (1) flext to your 1st	choice theatre and mark t	(2) Hext to your Zha	choice theatre.	
CALIFORNIA				
CERRITOS 16 I-605 & South St.	CHINO HILLS 18 Hwy 71 & Chino Ave.	MORENO VA Hwy 60 & Day S	· · · · · · · · · · · · · · · · · · ·	OUNTAIN GROVE 16 10 & Hwy 210
COLORADO				
Arvada 14 Old Wadsworth Blvd. & 55th Ave	Northfield 18 I-70 & I-270			
OKLAHOMA				
BRICKTOWN 16 Reno Ave. & Oklahoma Ave.				
STEP 3 CHOOSE YO	OUR DAY			
Due to limited availability, Mark a (1) next to your 1st			•	<b>5.</b>
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
STEP 4 TOTAL TICK	(ETS			
Mark the number of season	tickets you would like to	purchase and the pay	ment total.	
N	lumber of Season Tickets:	x \$8 = \$	Payment Total:	
STEP 5 SUBMIT OR	≀DER			

Submit this completed Student Form and payment to your School Fundraising Organizer. Please make checks payable to your school.



## Tally Sheet

For School Fundraising Organizer

Record all Student Forms and list the 1st and 2nd choice in the corresponding columns. Tally only the 1st choices to complete the School Order Form, page 4. Please have this tally sheet available in case you are contacted for the 2nd alternate choices. Once you receive the final reserved ticket confirmation email from SMF@Harkins.com, record in the Tickets Reserved section. This information will be helpful when distributing Summer Movie Fun tickets to students.

## TICKETS REQUESTED TICKETS RESERVED 1ST CHOICE 2ND CHOICE (Alternative)

Student Name	Contact Name	Contact Info	# of Tickets	Theatre	Day	Theatre	Day	Theatre	Day

## 2024 SCHOOL ORDER FORM

- The School Rebate Fundraiser is available exclusively to accredited schools and 501c3 nonprofits. Orders must be processed through SMF@Harkins.com.
- Minimum order requirement must be met to qualify for instant rebate.

□ 8:30AM - 10:30AM

- February 27: Harkins begins accepting pre-sale Summer Movie Fun orders. Order deadline for school rebates: April 10 at 4pm.
- Orders will be fulfilled and shipped via FedEx with FREE Ground shipping by April 19.

SchoolAddress			Contact Name City/ State/ Zi	-		
none			Email			
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First 2024 Order Harkins Theatres Location	☐ Additional Or		Wodposday	Thursday	Evidou	Total
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nstan	t Da	hate			Subtotal -	- Ψ 
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			Carce	nate motant ix	bate Amount	Ψ
Orders or	f 50 tickets or	more			Balance Due =	<b>=</b> \$
					Shipping	FRE
					0	
*Must be finalize within this timef		ays of the reserved tic	ket confirmation. We re	eserve the right to relea	ase tickets if payment is	not received
Check (enclosed) All chec	ks should be made payab	le to: Harkins Reel Deals	L.L.C.			
Purchase Order (enclose	ed) District/School must	be on Harkins Approved	l Purchase Order List. All o	rders must be paid within	30 days of invoice receipt	
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Credit Card^ (MasterCa	iu, visa, Aivien)					
Credit Card* (MasterCar Contact Information for	, ,	Name:		Phone Numbe	r:	

\*In an effort to protect the privacy of our guests, a Harkins Summer Movie Fun coordinator will contact you during your selected time above to charge your credit card.

□ 12:30PM - 2:30PM

□ 10:30AM - 12:30PM

CCPA Disclosure: We may collect information about you so that we can process and fulfill your order, including personal identifiers (such as your name, address, email, and telephone number), your signature, your payment information, information about your order, and any other personal information you choose to provide as we communicate with you about your order. We also may use this information for other business purposes, such as legal compliance, detecting security incidents, internal research and auditing, and to enhance our products and services. For more information please visit our Privacy Policy at http://www.harkins.com/privacy-policy, which is accessible to persons with disabilities.

**Disclaimer:** All orders must be paid for in advance. We accept Mastercard, Visa, American Express, or business check. Harkins gift cards are not accepted. There are no refunds, exchanges or replacements offered. All TERMS AND CONDITIONS are available on the Harkins website.

□ 2:30PM - 4:30PM